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6 UNITED STATES DISTRICT COURT
7 WESTERN DISTRICT OF WASHINGTON
8 AT SEATTLE

9 DAVID ALLEN GILLUM,

10 Plaintiff,

11 v.

12 OWENS, et al.,

Defendant.

CASE NO. C19-1859-RSM-BAT

**ORDER GRANTING MOTION TO
SERVE AND DIRECTING SERVICE
BY FIRST-CLASS MAIL AND
PROCEDURES**

13 Plaintiff is proceeding *pro se* and *in forma pauperis* in this federal civil rights action.

14 Plaintiff has filed a motion requesting that the Court serve his complaint on his behalf. Dkt. 8.

15 Although plaintiff does not appear to be in custody currently, the Court grants plaintiff's motion

16 (Dkt. 8) and directs the Clerk to arrange for service as provided below. However, plaintiff is

17 advised that in general it is his responsibility, not that of the Court, to prosecute his case. The

18 Court **ORDERS** as follows:

19 (1) Service by Clerk

20 The Clerk is directed to send the following to defendants Owens (Sergeant at King
21 County Regional Justice Center), Marrot (Sergeant at King County Regional Justice Center), and
22 the King County Regional Justice Center, by first class mail: a copy of plaintiff's complaint and
23 of this Order, two copies of the Notice of Lawsuit and Request for Waiver of Service of

1 Summons, a Waiver of Service of Summons, and a return envelope, postage prepaid, addressed
2 to the Clerk's office. The Court does not direct service upon the defendants identified as "all on
3 duty correctional officers at Regional Justice Center" as plaintiff fails to adequately identify
4 these individuals in order for the Court to effect service. If plaintiff intends to pursue this action
5 against these defendants, he must provide sufficient information to the Court to allow it to
6 identify and serve those individuals.

7 The Clerk shall also send a courtesy copy of the complaint and of this Order to the King
8 County Prosecuting Attorney's Office, by first-class mail.

9 (2) Response Required

10 Defendants shall have **30 days** within which to return the enclosed waiver of service of
11 summons. Any defendant who timely returns the signed waiver shall have **60 days** after the date
12 designated on the notice of lawsuit to file and serve an answer to the complaint or a motion
13 permitted under Rule 12 of the Federal Rules of Civil Procedure.

14 Any defendant who fails to timely return the signed waiver will be personally served with
15 a summons and complaint, and may be required to pay the full costs of such service, pursuant to
16 Rule 4(d)(2). A defendant who has been personally served shall file an answer or motion
17 permitted under Rule 12 within **21 days** after service.

18 **Defendants MUST serve a *Rand* notice concurrently with motions to dismiss based**
19 **on a failure to exhaust and motions for summary judgment so that *pro se* prisoner plaintiffs**
20 **will have fair, timely and adequate notice of what is required of them in order to oppose**
21 **those motions. *Woods v. Carey*, 684 F.3d 934 (9th Cir. 2012).** The Ninth Circuit set forth
22 model language for such notices:

23 A motion for summary judgment under Rule 56 of the Federal
Rules of Civil Procedure will, if granted, end your case.

1 Rule 56 tells you what you must do in order to oppose a motion for
2 summary judgment. Generally, summary judgment must be
3 granted when there is no genuine issue of material fact – that is, if
4 there is no real dispute about any fact that would affect the result
5 of your case, the party who asked for summary judgment is entitled
6 to judgment as a matter of law, which will end your case. When a
7 party you are suing makes a motion for summary judgment that is
8 properly supported by declarations (or other sworn testimony), you
9 cannot simply rely on what your complaint says. Instead, **you
must set out specific facts in declarations, depositions, answers
to interrogatories, or authenticated documents, as provided in
Rule 56(e), that contradict the facts shown in the defendant’s
declarations and documents and show that there is a genuine
issue of material fact for trial. If you do not submit your own
evidence in opposition, summary judgment, if appropriate,
may be entered against you. If summary judgment is granted,
your case will be dismissed and there will be no trial.**

10 *Rand v. Rowland*, 154 F.3d 952, 962-63 (9th Cir. 1998) (emphasis added).

11 **Defendants who do not file and serve, in a separate document, the required *Rand***
12 **notice will face (a) immediate denial of their motions with leave to refile and (b) possible**
13 **monetary sanctions.**

14 (3) Filing and Service by Parties Generally

15 All attorneys admitted to practice before this Court are required to file documents
16 electronically via the Court’s CM/ECF system. All non-attorneys, such as *pro se* parties and/or
17 prisoners, may continue to file a paper original with the Clerk. All filings, whether filed
18 electronically or in traditional paper format, must indicate in the upper right hand corner the
19 name of the Magistrate Judge to whom the document is directed.

20 When an electronic filing exceeds 50 pages in length, a paper copy of the document (with
21 tabs or other organizing aids as necessary) shall be delivered to the Clerk’s Office for chambers.
22 The chambers copy must be clearly marked with the words “Courtesy Copy of Electronic Filing
23 for Chambers.” A party filing a paper original does not need to file a chambers copy.

1 Additionally, any document filed with the Court must be accompanied by proof that it
2 has been served upon all parties that have entered a notice of appearance in this case.

3 (4) Motions

4 Regarding the filing of motions before the Court, the parties are directed to review Local
5 Rule CR 7 in its entirety. A few important points are highlighted below:

6 Any request for court action shall be set forth in a motion, properly filed and served.
7 Pursuant to Local Rule CR 7(b), any argument being offered in support of a motion shall be
8 submitted as a part of the motion itself and not in a separate document. **The motion shall**
9 **include in its caption (immediately below the title of the motion) a designation of the date**
10 **the motion is to be noted for consideration upon the court's motion calendar.**

11 **In all instances where one of the parties to a lawsuit is incarcerated, all categories of**
12 **non-dispositive motions not listed in Local Rule CR 7(d)(1) must be noted for the third**
13 **Friday after the date of filing and service. See Local Rule CR 7(d)(2).**

14 All dispositive motions shall be noted for consideration no earlier than the fourth Friday
15 following filing and service of the motion.

16 (5) Direct Communications with District Judge or Magistrate Judge

17 No direct communication is to take place with the District Judge or Magistrate Judge with
18 regard to this case. **All relevant information and papers are to be directed to the Clerk.**

19 DATED this 7th day of January, 2020.

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21 
22 BRIAN A. TSUCHIDA
23 United States Magistrate Judge